

February 2010

Dear *Called by Name* Program Coordinator,

Thank you for agreeing to participate in *Called by Name*. This program was instituted in the Archdiocese in the winter of 2008. It calls upon the faithful, after prayerful consideration, to nominate men and women (age 18 years and older) who have the qualities necessary for a vocation to the priesthood and the religious life.

All the individuals recommended are to be screened by yourself (or a delegate), and those men whom you deem as possible candidates for priesthood will be invited to attend an informational gathering led by the Assistant Vocation Director of your Vicariate. Women and men who are determined to be possible candidates for religious life will be referred by the Vocations Office to the Office for Religious for follow-up.

To help ensure the success of the *Called by Name* program in your parish, we are enclosing the following materials:

1. *Called by Name* – The Basics (a brief overview)
2. Parish Program guide (detailed)
3. Sample bulletin announcements/inserts
4. Sample bulletin nomination
5. Sample Mass announcements
6. Announcements in English, Spanish and/or Polish
7. Sample General Intercessions
8. Nomination forms for pews
9. Nomination form graphic
10. Program evaluation form

Electronic copies of these forms will be available on our website for download at:
www.ChicagoPriest.com/resources_par.htm

Please contact me with any questions you may have. If you need announcements or nomination forms in Spanish and/or Polish and did not receive them, please contact our office as soon as possible. Thank you again for your participation in this important program.

Yours in Christ,

Patrick Pacer
Vocations Program Coordinator

Enclosures

Called by Name – The Basics:

1. **By February 19, 2010**, if implementing CBN in April –May
By May 19, 2010, if implementing CBN in June- August
 - a. **Send Response post-card back to Vocations office**, indicating which option parish has chosen and when CBN will occur.

2. **Three weeks before CBN Sunday**
 - a. Discuss *Called by Name* with Parish Staff (**including all weekend presiders**) and **identify a volunteer person or group to coordinate** the Program in your parish
 - b. Prepare *Called by Name* bulletin announcement (provided)
 - c. **Make sure you have enough pencils** for the ends of each pew for CBN Sunday.

3. **One week before CBN weekend**
 - a. Prepare bulletin announcements/inserts (provided).
 - b. Make ***Called by Name* announcement prior to final blessing** (provided)

4. **Nomination Weekend –Called By Name Weekend**
 - a. Give Homily that is focused on the Sacrament of Holy Orders
 - b. Inform ushers and counters that *Called by Name* Nomination Forms will be collected in the offertory collection baskets
 - c. Place Nomination Forms (English/Spanish/Polish forms at appropriate mass) and pencils at each end of the pews before each mass
 - d. Include Vocations in General Intercessions.
 - e. Announce *Called by Name* (provided) and give parishioners a few minutes to fill out Nomination Forms in pews after General Intercessions, and ask parishioners to place completed Nomination Forms in collection basket during offertory
 - f. Announce prior to final blessing (provided) **that parishioners may take home Nomination Forms or clip Form out of bulletin if they need more time**, and return in collection basket next week

5. **Follow-up Weekend**
 - a. Remind ushers and counters that Nomination Forms will be collected today
 - b. Include Vocations in General Intercessions.
 - c. Announcement (provided) inviting parishioners to place Nomination Forms in collection baskets after General Intercessions
 - d. Announce how program will proceed prior to final blessing.

6. **Within 2-weeks of CBN Sunday**
 - a. Screen all Nomination Forms for propriety, through Pastor/Pastor delegate
 - b. Mail screened potential priest candidates' Forms to Vocation Office(these men will be invited to a summer vocation informational gathering in their vicariate). Please include the potential women and men religious candidates' Forms in this mailing. (names will be forwarded to the Office for Religious for follow-up)
Note: Parish priests who desire to follow up with known parishioner candidates themselves are welcome to do so. We invite parish priests to be as involved in follow up as they desire and to coordinate their ideas for follow up with the Vocations Office/Assistant Vocation Director of their vicariate

Thank you for supporting this effort! We hope this program will remind people that **encouragement of vocations is everyone's shared responsibility** and allows **all the faithful** to take an active role in the future of Church.

***Called by Name* Parish Program Guide:**

1. Three Weeks before CBN Sunday

- a. Discuss *Called by Name* with Parish Staff
- b. It is suggested that you identify a volunteer person or group to coordinate the Program in your parish
- c. Schedule *Called by Name* in parish calendar of events
- d. Prepare *Called by Name* bulletin announcement (provided)
- e. Make sure you have enough pencils for the ends of each pew for *Called by Name* weekend. Golf pencils can be purchased at many discount stores or online at: <http://www.google.com/products?hl=en&q=golf+pencils&um=1&ie=UTF-8>
- f. **Important:** Notify all weekend presidors that *Called by Name* will take place the weekends parish has chosen and share with them how the program will run.
- g. *Optional:* Plan parish vocations encouraging activities (CCD/School curriculum, Eucharistic Adoration, etc.) to be held in conjunction with *Called by Name*. Ideas can be found at www.ChicagoPriest.com/resources_par.htm

2. One week before CBN

- a. Prepare bulletin announcements/inserts (provided).
- b. Make *Called by Name* announcement prior to final blessing (provided)

3. Weekend of CBN

- a. Please focus homily on the Sacrament of Holy Orders.
- b. Inform ushers that *Called by Name* Nomination Forms will be collected in the offertory collection baskets
- c. Instruct counters where to store Nomination Forms until program is completed on following weekend
- d. Place Nomination Forms (English/Spanish/Polish forms at appropriate Mass) and pencils at each end of the pews before each Mass
- e. Include vocations in General Intercessions.
- f. Make announcement (provided) and give parishioners a few minutes to fill out Nomination Forms in pews after General Intercessions. Ask parishioners to place completed Nomination Forms in collection basket during offertory
- g. Announce prior to final blessing (provided) that parishioners may take home Nomination Forms or clip form out of bulletin if they need more time, and return in collection basket the following week
- h. This is the week for any optional parish programs (1.g above)

4. Follow-up Sunday

- a. Remind ushers that Nomination Forms will be collected in the offertory
- b. Instruct counters where to place Nomination Forms so they may be screened
- c. Announcement (provided) inviting parishioners to place Nomination Forms in collection baskets
- d. Include vocations in General Intercessions.
- e. Prior to final blessing, explain how program will proceed and offer thanks for participation (provided)

5. Weeks immediately following

- a. Pastor/parish delegate to screen all Nomination Forms for propriety. Please discard nominations for those whom you know would not be a good candidate.
- b. Mail screened potential priest candidates' Forms to Vocation Office **within 2-weeks of** implementing CBN program (these men will be invited to a vocation informational gathering).

Note: Parish priests who desire to follow up with known parishioner candidates are welcome to do so. We invite parish priests to be as involved in follow up as they desire and to coordinate their ideas for follow up with the Vocations Office/Assistant Vocation Director of their vicariate.

- c. Names of potential women and men religious candidates' forms will be forwarded to the Office for Religious for follow up.
- d. Mail in Program Evaluation with Nomination Forms to Vocations Office.

6. Suggested ongoing activities

- a. Encourage parishioners to pray for vocations (i.e. Seminarian Prayer Calendar, offer adoration for vocations, etc.)
- b. Implement other vocation-awareness initiatives in parish
- c. Invite the Vocation Director or Vicariate Assistant Vocation Director to celebrate Mass at gatherings of young adults in your parish
- d. Pastor/associate(s) follow-up with candidates and continue to invite men to consider the priesthood
 - Thank them for their witness within the Church
 - Remind them of the great needs of the Church today
 - Ask them if they would be interested in receiving information on gatherings for men discerning a call to the priesthood, such as Andrew Dinners, INSEARCH, and Exploring Priesthood Weekend
 - Offer them your prayerful support & contact information
- e. Many helpful ideas are available on our website, **www.ChicagoPriest.com**

Bulletin Announcements and Inserts

Two Weeks Prior to CBN Sunday

Our parish will be offering *Called by Name*, a vocation awareness program, the weekend of **Sunday, (date)**. This program offers an opportunity for us to pray for vocations; to recognize the gifts and potential for leadership and service in the men and women of our parish; and finally, to call forth and encourage these members to share the gifts God has given them through a vocation to the priesthood and religious life. Perhaps you know a man or woman who would, in your opinion, have the qualities to become a priest or religious sister. On *Called By Name* weekend (date), you will be asked to recommend this person (18 years old and older) by filling out a Nomination Form and placing it in the collection basket. Please encourage women under age 18 to contact Sister Elyse Ramirez (eramirez@archchicago.org) and men under age 18 to contact Fr. Peter Snieg (psnieg@luc.edu). Nominated men and women will be invited to attend informational gatherings designed to help them explore the possibility of a vocation to the priesthood and religious life. God may be asking you to help your fellow parishioners to recognize His call in their lives—please begin praying today!

One week Prior to CBN Sunday

Our parish will be offering *Called by Name*, a vocation awareness program, next weekend, **Sunday, (date)**. This program offers an opportunity for us to pray for vocations; to recognize the gifts and potential for leadership and service in the men and women of our parish; and finally, to call forth and encourage these members to share the gifts God has given them through a vocation to the priesthood and religious life. Perhaps you know a man or woman who would, in your opinion, have the qualities to become a priest or religious sister. On *Called By Name* weekend (date), you will be asked to recommend this person (18 years old and older) by filling out a Nomination Form and placing it in the collection basket. Please encourage women under age 18 to contact Sister Elyse Ramirez (eramirez@archchicago.org) and men under age 18 to contact Fr. Peter Snieg (psnieg@luc.edu). Nominated men and women will be invited to attend informational gatherings designed to help them explore the possibility of a vocation to the priesthood and religious life. God may be asking you to help your fellow parishioners to recognize His call in their lives—please begin praying today!

CBN Weekend

Today is *Called by Name* Sunday. If you were unable to nominate a person (age 18 and older) at Mass this weekend, please clip out the Nomination Form in bulletin and place it in the collection basket next weekend, April 26. The men and women nominated will then be invited to attend informational gatherings designed to help them explore the possibility of a vocation to the priesthood and religious life. Please encourage women under age 18 to contact Sister Elyse Ramirez (eramirez@archchicago.org) and men under age 18 to contact Fr. Peter Snieg (psnieg@luc.edu). Please continue to pray for vocations, and in a specific way, for the success of the *Called by Name* program in our parish and throughout the Archdiocese of Chicago.

<IMPORTANT: Print Nomination Form insert in bulletin>

Follow-up Weekend

Important Reminder! Remember to place your *Called by Name* Nomination Form(s) in the collection basket today or return it to the parish offices as soon as possible. Please continue to pray for an increase in vocations to the priesthood and religious life, and especially for the success of the *Called by Name* program in our parish and archdiocese.



Called *by* Name

“...the sheep hear his voice,
and he calls his own sheep by name.”
~John 10:3

Our parish will be offering *Called by Name*, a vocation awareness program, the weekend of **Sunday, (date)**. This program offers an opportunity for us to pray for vocations; to recognize the gifts and potential for leadership and service in the men and women of our parish; and finally, to call forth and encourage these members to share the gifts God has given them through a vocation to the priesthood and religious life. Perhaps you know a man or woman who would, in your opinion, have the qualities to become a priest or religious sister.

On *Called By Name* weekend (**date**), you will be asked to recommend this person (18 years old and older) by filling out a Nomination Form and placing it in the collection basket. Please encourage women under age 18 to contact Sister Elyse Ramirez (eramirez@archchicago.org) and men under age 18 to contact Fr. Peter Snieg (psnieg@luc.edu).

Nominated men and women will be invited to attend informational gatherings designed to help them explore the possibility of a vocation to the priesthood and religious life. God may be asking you to help your fellow parishioners to recognize His call in their lives—please begin praying today!

www.ChicagoPriest.com

Nominee Form

Called by Name

After prayerful consideration, I believe this person has the qualities of a potential priest or religious. Perhaps Jesus is calling him or her to this path of discipleship.

Name of person Nominated (age 18 and up)

address

city zip

phone approx. age

his or her email

how do you know this person?

your signature & phone number (optional)

I recommend this person for:
 priest brother sister

Called by Name Mass Announcements

NOTE: *Called by Name*-specific elements are noted in *italics*.

Week Prior to CBN

Announcements (prior to final blessing):

“Next Sunday is Called By Name Sunday. Our parish will be offering the *Called by Name* program next weekend during all Masses. Perhaps you know a man or woman whom you believe would be a great priest or religious brother or sister. On *Called By Name* weekend, you will be asked to recommend this person, age 18 and older, by filling out a Nomination Form listing their name and contact information, and placing it in the collection basket. These men and women will then be invited to attend informational gatherings designed to help them explore the possibility of a vocation to the priesthood and religious life. God may be asking you to help your fellow parishioners to recognize His call in their lives—please begin praying today, and check the bulletin for more information.

Called By Name Sunday

Homily/General Intercessions: Vocation theme

Suggested announcement following General Intercessions:

“As noted in the bulletin during the last few weeks today is a special day for the Church of Chicago. For this reason, our parish is offering the *Called by Name* program to help identify those among us who may have a calling to the priesthood or religious life. While all vocations are necessary and beneficial to the Church, today we have a special need for men and women to answer the call to the ordained and consecrated life. Please take a moment to pass down the Nomination Forms and pencils located at the end of each pew, and write in the name of someone you know, age 18 or older, who has the qualities of a potential priest, sister or brother. If the person is under age 18, please encourage that young man or woman to call or email the Vocations Office contact as listed in the bulletin rather than filling out a Nomination Form for him or her. Nominees will be reviewed and invited to informational gatherings about vocations later this summer. The Vocations Office will keep all information listed confidential. When you have completed the Nomination Form, please drop it in the collection basket during the offertory today. You may also take home the Nomination Form or clip a copy of the Form out of the bulletin, and place it in the collection basket next weekend. If you cannot think of anyone to nominate, please take home the Nomination Form as it includes a prayer for vocations on the back side. Thank you for your support.”

<Please give the people a few minutes to fill out the Called by Name Nomination Forms at each end of the pews. The Forms are to be collected during the offertory. >

Announcements (prior to final blessing):

“Please remember to take home the *Called by Name* Nomination Forms or clip the Form out of the bulletin, if necessary, and place it in collection basket next weekend. And please continue to pray for many more men and women to respond to the call to the priesthood and religious life.”

Follow-up Sunday

General Intercessions: Vocation theme

Suggested announcement following General Intercessions:

“As noted in the bulletin, today is the final day to turn in your Called by Name Nomination Forms. Please place completed forms in the collection basket during the offertory. Thank you.”

<The Forms are to be collected during the offertory.>

Announcements (prior to final blessing):

“Thank you for your support of the *Called by Name* program. Nominees will be reviewed and invited to informational gatherings about vocations later this spring and summer. Please continue to pray for many more men and women to respond to the call to the priesthood and religious life.”

GENERAL INTERCESSIONS/PRAYERS OF THE FAITHFUL

CBN Sunday

For leaders of the Church, especially our Holy Father, Pope Benedict XVI, and our bishop Francis, that they may pattern themselves after the example of Christ, the Good Shepherd, we pray to the Lord.

Lord, hear our prayer.

For leaders of nations, that they may seek to promote an equal distribution of the earth's resources, peaceful resolution to conflicts, and the common good of all, we pray to the Lord.

Lord, hear our prayer.

That our parish will be a community that helps each other recognize and respond to the call of God in our lives, in particular through the *Called By Name* program, we pray to the Lord.

Lord, hear our prayer.

For priests and religious who serve the Church as witnesses to the Kingdom of God, that they may experience the peace and joy of that Kingdom, we pray to the Lord.

Lord, hear our prayer.

For our beloved departed, that they may see God face to face and rest in His peace, we pray to the Lord.

Lord, hear our prayer.

Follow-up Sunday

For our Holy Father, Pope Benedict XVI, our bishop Francis, and all of our priests and deacons, that they may always show us the way to the Father, we pray to the Lord.

Lord, hear our prayer.

For all people, that they may come to know the Father through Jesus, who is the "way, the truth, and the life," we pray to the Lord.

Lord, hear our prayer.

That the *Called by Name* program, which concludes today, will be a lasting source of blessing to our parish and archdiocese, we pray to the Lord.

Lord, hear our prayer.

For families, that they may be bold witnesses to the love of God in the world, we pray to the Lord.

Lord, hear our prayer.

For those who have died, that they may be welcomed into the place prepared for them by the Father, we pray to the Lord.

Lord, hear our prayer.

Called by Name

After prayerful consideration, I believe this person has the qualities needed in a potential priest or sister. Perhaps Jesus is calling him or her to this path of discipleship.

name

address

city

ZIP

phone

approx. age

his or her email

how do you know this person?

your signature & phone number (optional)

I recommend this person for:

priest

brother

sister

Called by Name

After prayerful consideration, I believe this person has the qualities needed in a potential priest or sister. Perhaps Jesus is calling him or her to this path of discipleship.

name

address

city

ZIP

phone

approx. age

his or her email

how do you know this person?

your signature & phone number (optional)

I recommend this person for:

priest

brother

sister

Te Llamo por tu Nombre

Después de haber orado al respecto, considero que esta persona tiene potencialmente las cualidades necesarias para ser un sacerdote o una religiosa. Esta persona es mayor de 18 años.

Nombre

Dirección

Ciudad

Zona Postal

Teléfono

Edad

Correo Electrónico

su firma y teléfono (opcional)

Le recomiendo para: sacerdote

religioso

religiosa

Powołani Imiennie!

Po głębokim i modlitewnym przemyśleniu sądzę, że ta osoba ma wiele cech i walorów kwalifikujących ją na przyszłego kapłana lub siostrę zakonną. Może rzeczywiście Jezus powołuje go lub ją do tej specjalnej służby.

Nazwisko

Adres

Miasto

Kod

Telefon

Wiek

Adres e-mailowy

Twój podpis i telefon (nie koniecznie)

Proponuję tę osobę na:

Księdza

Brata

Siostrę

A Prayer for Vocations

Most Sacred Heart of Jesus,
graciously hear our prayers.
Give us generous hearts
to respond to your call in our lives.
Lift up courageous men and women
willing to follow after your heart
as priests, sisters, and brothers.
Help parents and teachers to share the
faith and to encourage young people
to explore religious vocations.
Guide all people, Lord, in your ways
of compassion, truth, and peace,
that we may find happiness
in fulfilling our vocations.
Through Christ our Lord,
Amen.

www.ChicagoPriest.com

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Through Christ our Lord,
Amen.

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Called By Name – Nomination Card

After prayerful consideration, I believe the person below (age 18 or older) has the qualities needed in a potential Priest or Sister. Perhaps Jesus is calling him or her to this path of discipleship.

Name

Address

City

Zip

Phone

E-mail (if known)

Approx. Age

How do you know this person?

Your Name and Phone Number (Optional)

I recommend this person for: [] Priest [] Sister [] Brother



A Prayer for Vocations

Most Sacred Heart of Jesus, graciously hear our prayers.

Give us generous hearts to respond to your call in our lives.

**Lift up courageous men and women willing to follow after
your heart as priests, sisters, and brothers.**

**Help parents and teachers to share the faith and to encourage
young people to explore religious vocations.**

**Guide all people, Lord, in your ways of compassion, truth and
peace, that we may find happiness in fulfilling our vocations.**

Through Christ our Lord,

Amen

Archdiocese of Chicago Vocation Office

312-534-8298

www.ChicagoPriest.com

CALLED BY NAME

Parish Evaluation

Parish _____ City _____ Vicariate _____

Did the date chosen work well for your parish? ____yes ____no

Comments:

Were the provided materials helpful? ____yes ____no

Comments:

Would additional materials have been helpful? ____yes ____no

Comments:

In your opinion, what was the reaction of your parishioners?

Please make any further comments or suggestions below:

Please return evaluation **and** Nomination Forms to:

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Vocations Office
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Chicago, IL 60611-2030
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